



Doncaster  
Council



## **Development Management**

# **Pre-Application Service – Level 3**

### **Minor Proposals**

#### **Which proposals fall within a Level 3 Pre-Application Enquiry?**

Proposals that fall into this category include the following:

- **Residential Development** - 1-9 dwellings (Full Applications) or less than 0.5 ha site area (Outline Applications), this also includes **Changes of Use** from other buildings to residential.
- **Office/Research and Development/Light Industry & Retail Distribution and Servicing** - less than 1,000 sqm (Full Applications) or 1 hectare (Outline Applications)
- **Other Minor Development such as:**
  - Changes of Use incl Gypsy and Traveller Sites
  - Certificates of lawful or Appropriate Alternative Development
  - Telecommunications
  - Agricultural Buildings and advice relating to removal of occupancy conditions on Occpational Dwellings

#### **How do I make a request for Pre-Application Advice?**

To request Pre-Application Advice, please complete the online [pre application request form](#)

The level of information that we require about your proposal to enable us to provide you with Pre-Application Advice will depend upon the category of your request, however, the following will be required initially in all cases:

- 1:2500 Site Location Plan
- 1:500 Site Plan
- Appropriate fee

The more information you can provide us, in respect of your proposal, the more detailed advice we will be able to provide for you. Photographs of your site are also useful to us.

### **Is there a cost involved?**

Yes, there is a cost involved, please refer to the [Pre-Application Advice Service Fees List](#).

### **How long does it take?**

We endeavour to provide you with a full response within 28 working days. We may need to consult other specialists in order to provide you with a full response, which may result in us not being able to provide a response within the timescale. If you require a response before this time, please discuss this with the case officer, who will do their best to provide you with advice as soon as possible.

### **Contact**

Email: [tsi@doncaster.gov.uk](mailto:tsi@doncaster.gov.uk)

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