

# VOLUNTEER ROLE DESCRIPTION

**DONCASTER**  
**1914-18**

AT HOME, AT WAR

- Title:** Doncaster 1914 – 18: Research Volunteer
- Report to:** Lynsey Slater, Project Researcher
- Purpose of role:** To carry out research for the Doncaster 1914 – 18 project, gathering information for exhibitions, events, social media and a digital resource
- Activities:**
1. Working on a variety of different sources including original records, photographs, newspapers and secondary sources
  2. Identifying information within these sources to be used as exhibition and event texts, shared on social media or digitised
  3. Volunteers may be asked to undertake other duties where necessary within the scope of this role
- Timeframe:** Research for the project's events and exhibitions programme will be completed in 2015 and the beginning of 2016. Time commitments are flexible dependent on the needs of the project
- Outcome:** The wealth of resources and information available to the project will be identified and utilised for the exhibition, events and digitisation programme
- Location:** Where the role is based will be dependent on the individual volunteer package undertaken. Varied roles will involve working on original documents in Doncaster Archives and microfilms within the Local Studies Library. There are also opportunities to undertake research from home
- About you:**
- A keen interest in history, in particular; Doncaster's local, social, military or family history
  - Basic knowledge of research processes and ability to keep a record of all documents used
  - IT skills including internet based research, image searching, word processing and collating large amounts of information
  - Ability to pull key bits of information from documents
- What we offer:**
- A chance to meet new people and share your passion and skills with staff and other volunteers
  - Regular support from the project team to develop your skills.
  - A chance to be part of an exciting and interesting project
  - CV and skills enhancement with references for long term volunteers working with us for more than 6 months
  - Opportunities to undertake research specific training

If you are interested in becoming a research volunteer, please contact Lynsey Slater, Project Researcher at [Lynsey.Slater@Doncaster.gov.uk](mailto:Lynsey.Slater@Doncaster.gov.uk) / 01302 734413

Potential volunteers will be invited for an informal discussion about the role

