



Eligibility for Short Breaks

1

If you think your child may be eligible for a Short Breaks Assessment, contact the Early Help Hub on [01302 743110](tel:01302743110). They will ask you some initial questions to understand yours and your family's current situation. This is called an "Early Help Assessment". This may lead to a referral to the Short Breaks team.

2

You will be invited to meet with a Short Breaks Assessment Officer (usually at your home) to discuss your child's needs further, and for a "Short Breaks Needs Based Assessment" to take place. You will have the opportunity to put your views forward on what support your child needs and this will be taken into account at all stages in the decision making process.

3

The information gathered from the assessment will be shared with the SEND Short Breaks Panel, who will look at your child's individual circumstances and determine what support can be offered.

You will be notified of the decision in writing after the panel meeting, and what options you have next.

If you ARE granted Short Breaks support:

Details of what we are able to offer, based on the needs of your child, will be explained to you by a Short Breaks Assessment Officer. There are two options for you to consider:

1. Taking a direct payment to enable you to purchase appropriate services for your child directly
2. Instructing the Doncaster Council to appoint a provider of suitable services for your child on your behalf

If you are NOT granted Short Breaks support:

We understand that this can be a disappointment and we will give you a reason for why Short Breaks support wasn't offered on this occasion.

If you disagree with the decision made, you can write to the Short Breaks Lead who will present your views to the panel. If you disagree with the panel decision you may make a complaint through the Doncaster Council complaints procedure.

We're here to help

Please visit the website: www.doncaster.gov.uk/services/schools/short-breaks for further details of our Short Break offer, including our Short Breaks Offer Statement and other helpful information.

You can also contact the Short Breaks team direct on: shortbreaksteam@doncaster.gov.uk / [01302 736250](tel:01302736250)

