

## **Lisa Swaby**

### **Brief description of the setting**

I work in a home from home environment with children from birth to 10 years. I provide a safe stimulating environment giving children the opportunities to make choices and decisions. All children will be included, listened to, valued and supported equally within my setting and I will endeavour to do this through observations, planning, assessments and providing extra support.

### **How we identify if your child may need additional help and/or has special educational needs (SEN)**

Through consistent observations and tracking children's progress I am able to identify any issues. I share general information on a daily basis and more in-depth assessments on a monthly basis. I always seek permission from parents to gain support from outside agencies. Carrying out 2 year progress checks alert me to a child who may be having difficulties in a particular area of development which I respond to immediately.

### **How we involve parents and carers in meeting the needs of their child and in whole setting developments**

Communication and working in partnership is the key. I give regular written feedback to parents about their child's development and how they can support their learning at home. I discuss with parents any support they may need and any concerns they may have regarding their child and refer them to the necessary support.

### **How we will involve your child in the planning and review of their support**

This does depend on the age and understanding of the child. I always take on board children's views and listen to what they have to say helping them to feel valued. If children are able to contribute to their learning I always involve them in setting next steps and targets. Individual praise is always given for children's achievements.

### **How we match the curriculum, teaching and learning approaches if your child has SEND**

I plan for children's individual needs following their interests. I provide a wide range of activities and resources which are age and stage appropriate. I adapt activities accordingly to ensure inclusion for each individual.

### **How we provide additional support if your child has learning needs**

Working closely with child and parents and adapt plans accordingly if things are not working or if child needs extra support. Involving other professionals if necessary such as health Visitor and Speech therapist. I attend training to obtain the knowledge and skills to support children with additional needs.

### How we provide additional support if your child has social and communication needs

By providing the appropriate activities to support your child. Mixing with other children in small groups can help children with social difficulties. Providing activities to assist with social and communication needs such as role play, games – turn taking, sharing etc. and stories. Work closely with parents and take on board any help they can offer such as learning Makaton to assist a child who is non-verbal.

### How we provide additional support if your child has physical, sensory and/or medical needs

Working with other professionals within the setting. Gathering as much information before child starts at the setting to clarify their needs. Providing and adapting environment according to child's needs to ensure they feel safe and secure. Provide necessary equipment. Undertake any necessary additional training to support child's needs.

### How we provide help to support your child's emotional health and well being

I provide a calm environment and quiet areas so that children who need their own space have the opportunity to do so. I access the relevant training needs such as first Aid, Safeguarding and fill out necessary records such as medication. I carry out settling sessions in order for children to familiarise themselves with their new surroundings so they feel secure. Provide healthy meals and snacks.

### How we promote developing independence

I always encourage children to be independent on a daily basis encouraging them to do things themselves such as take of shoes and coat and using a knife and fork. Setting them simple tasks for example; setting the table.

### How we measure and review your child's progress against their targets and longer term outcomes

Continuous monitoring of a child's progress and tracking.

### How we adapt the learning environment and ensure that our school facilities are safe and welcoming to children with SEND

I provide a safe and welcoming environment to all children, parents/carers. Environment is risk assessed on a daily basis. I make necessary changes to the environment to meet the individual needs of all children within my setting.

### How we include children with SEND in the life of our setting

All children are valued and treated with respect and welcomed into the setting. Changes within the setting will be made to meet all children's individual needs.

### How we ensure that all our staff are trained and supported to meet a wide range of children's needs

I undertake the necessary training to support children with varying needs. I keep up to date with training to ensure I have the relevant knowledge and skills.

### External support and expertise we can call upon to help us to meet children's need

There are many experts we can call upon for support such as health visitors, pre-school inclusion team, Speech therapists, class teachers and children's centres.

### How we prepare children to join our setting

Working closely with parents and gathering as much information to ensure a smooth transition into the setting. Provide regular settling in sessions with parent present to begin with (short visits to begin with).

### How we prepare children to move on from our setting

Lots of discussions with the children and visits to their new environment in order to support a smooth transition. Provide other setting with transition report.

### How we deploy our resources to meet the needs of children with SEND

All resources are accessible to all children to enable them to make choices and decisions. Depending on a child's individual needs and development I will provide additional resources to support their relevant needs.

### Contact for more information

For up to date information, please use the Childcare and School Search on the home page of the Families Information Service website.