



## LEARNING PROVISION AND ORGANISATION BOARD

### DRAFT TERMS OF REFERENCE

#### 1. Role

***The Vision: 'All Education Good or Better, No one Left Behind'.***

The Learning Provision and Organisation Board has been established to improve outcomes for all children by building strong partnerships, working effectively together, and providing rigorous and regular performance management. The Board's primary role is to ensure the effective delivery of the Learning Provision and Organisation Strategy.

The Strategy sets out the Learning Landscape for Doncaster:

- Capturing the main opportunities and challenges for us in meeting the demands for appropriate and varied learning provision within a multi-provider infrastructure and a range of settings over the next five years.
- Providing a framework for planning and generating the necessary resources to ensure that we meet the requirement to commission high quality learning settings and thus provide appropriate environments for effective learning.
- Enabling a coherent and connected response to growth and diversity in Doncaster
- Ensuring there are sufficient places to provide for learners with individual needs, including those with Statements of Special Educational Need (until 31/03/18) or with an Education Health and Care Plan, those who have specific Behaviour needs and Post 16 Provision.

The Process includes the following areas of engagement:

- Ensuring that Doncaster has a sufficient supply of high quality, sustainable places of learning for all children within a reasonable travelling distance from home
- Improving environments for learning, and hence learning outcomes, for children and young people in Doncaster
- Effectively securing and utilising resources and partnership opportunities to facilitate improved outcomes for children
- Ensuring that young people have equality of opportunity and fair access to learning
- Challenging and supporting governance and leadership models in Doncaster in order to improve learning outcomes.
- Ensuring that learning provision adequately reflects the needs analysis across all sectors and age groups for children within our local authority



## 2. Purpose and Function

This Board will provide strategic direction and challenge for:

- The Review of Education Places including Early Years
- The Capital Strategy
- Monitoring the Capital Programme (Delivery & Approval)
- Establish a protocol for allocation of funds from the safeguarding and access capital provision budget
- Monitor the allocation of the funds from the safeguarding and access capital provision budget
- The identification and application of Funding Opportunities
- School Organisation – Responding positively to national developments such as Academisation
- Section 106 Capital
- Partnership Development
- Working together with Schools
- Developing appropriate settings for those with Additional Needs
- Ensuring that appropriate environments are in place for supporting those with Behaviour Needs.

This will include:

1. The recognition of all strengths and identify areas of weakness in order to improve outcomes for children
2. Monitor, analyse and challenge performance management across all aspects of provision
3. Promote development and partnership working
4. Promote challenge and achieve excellence between all partners and stakeholders to drive forward the strategic direction of the Board.



### 3. Core Membership

<b>Title</b>	<b>Representing</b>
Assistant Director Commissioning & Business Development	Doncaster Council
Head of Education	Doncaster Council
School Organisation Service Manager	Doncaster Council
Education Pupil Place Planning Manager	Doncaster Council
Head of SEND (Vulnerable Children)	Doncaster Council
Head of SEND (Teaching and Behaviour)	Doncaster Council
Head of Contracts Property and Transformation	Doncaster Council
School Financial Management	Doncaster Council
Schools Forum Representative	Schools Forum
Planning Services	Doncaster Council
Head of Property and Construction Services	Doncaster Council
Head of Virtual School	Doncaster Council
Admissions and Welfare Service	Doncaster Council
Primary Head (Teaching Alliance)	Partners in Learning
Secondary Head (Teaching Alliance)	Partners in Learning
Primary School Head	Primary Schools
Secondary School Head	Secondary Schools
Special School Head	Special Schools
Head of Early Years	Doncaster Council
Head of Maple Medical	Doncaster Council
College Principal	Doncaster College
Academy Trust Representative	2 x MATs
Academy Trust Representative	
Participation and Development	Doncaster Council
RC Diocesan Representative	RC Diocesan Board
CE Diocesan Representative	CE Diocesan Board
PVI Sector Childcare Provider	PVI Sector Childcare Provider
Director of Public Health	RDASH
Head of Strategy and Delivery	Doncaster Clinical Commissioning Group (NHS)
Children's Commissioning Manager	Doncaster Council
Director of Performance, Quality and Innovation	Doncaster Children's Trust



Should a member be unable to attend, an appropriate substitute should be provided who is able to act on behalf of that member.

#### 4. **Behaviours & Culture**

All partners and stakeholders in the group are expected to understand and promote the importance of performance, partnership working and the role we deliver to improve outcomes for children.

They are required to demonstrate the following:

- Ensure attendance at these meetings or provide a substitute to attend if required. Notification of apologies or changes to attendee(s) to be submitted
- Provide open, transparent and constructive support to other group members with practical and sustainable solutions
- Promote challenge and ensure all contributions are maintained with respect
- Take personal responsibility, commit to provide influential decision making and supply recommendations for the benefit and strategic direction of the board
- Complete all agreed actions from your service area and commit resources to achieve this on time and at the required standard
- Comply with the confidential nature of the board and respect its issues to ensure that discussions and content are not circulated to parties outside of the board.

#### 5. **Frequency of meetings**

Learning Provision and Organisation Board meetings will initially take place half termly and all relevant stakeholders will be invited in advance. Agenda papers will be sent to members in advance.

#### 6. **Chair**

Appointed By the Board.

#### 7. **Quorum**

One third of the appointed membership.