



**DONCASTER METROPOLITAN BOROUGH COUNCIL**

**Learning Provision Organisation Board (LPOB)**

**30 April 2018 11.30am – 1:30pm**

<b>Present:</b>	<b>Organisation / School</b>
Leanne Hornsby (LH)	Assistant Director, Commissioning and Business Development (Chair)
Neil McAllister (NMc)	School Organisation Service Manager
Steve Lawson-Chamberlain (SLC)	Education Pupil Place Planning Manager
Stephen Boldry (SB)	Principal Finance Officer
Kim Gray (KG)	Schools Forum Representative
Jane Mills (JM)	Children's Commissioning Lead
Jim Hopper (JH)	Project Manager – Construction Services
Lee Golze (LG)	Head of Strategy and Delivery (DCCG)
Alun Rees (AR)	Virtual School Head
Martyn Owen (MO)	Head of Service Behaviour
Lesley Bailey (LB)	Academy Trust Representative
Ellie Churchward (EC)	Advice, Transition & Quality Manager
John Raine (JR)	School Organisation (minute taker)

<b>1. Welcome / Introductions</b>	<b>Actions</b>
The Chair welcomed the Board and invited introductions before presenting today's agenda.	
<b>2. Apologies for Absence</b>	<b>Actions</b>
LH advised the Board of apologies sent for the following Board Members: Paul Ruane - Head of Education Helen Barre – Head of Service (SEND)	NMc to include on next agenda for further discussion.
LH commented on the low attendance at this meeting and requested other representation across all services through terms of reference. In addition to Jim Hopper, LH would like a further representative from Assets – JH confirmed Dave Stimpson to appoint as Adam Midgley has now left the Authority.	LH to raise LPOB Membership and Attendance at School's Forum
LH confirmed in the event of a Board Member unable to attend, cover representatives needs to be established and confirmed prior to the meeting.	
<b>3. Membership Current Vacancies (</b>	<b>Actions</b>
NMc discussed the need to fill the following vacancies for LPOB attendance: <ul style="list-style-type: none"> <li>• Secondary Headteacher / Teaching Alliance</li> </ul>	LH and PR to discuss with Secondary Heads

<ul style="list-style-type: none"> <li>Academy Trust Representative</li> </ul> <p>NMc advised after further investigation, no one currently available for any vacancy.</p>	<p>NMc report back to the Board with details after further investigations</p>
<p><b>4. Minutes of Meeting held on 09 November 2017</b></p>	<p><b>Actions</b></p>
<p>KG highlighted an inaccuracy within Section 9: Safeguarding &amp; Access Fund – Actions.  “Carcroft Primary applications were rejected by Board as they did not meet the criteria. It was felt by the board that these bids were inclusion / behaviour management issues rather than safeguarding”. This action requires the additional comment of “Carcroft Primary need to make another application for consideration by the Board”.</p> <p>Action Points complete / to be discussed during the meeting.</p> <p>Minutes were agreed to be an accurate record of the previous meeting.</p>	<p>Minutes (24.01.18) to be amended to reflect additional comment.</p>
<p><b>5. Pupil Place Planning – Local Area Plans</b></p> <p>a) <b>Key Data Reports</b></p> <p>b) <b>Action Reports – for consideration:</b>  <b>Armthorpe, Hall Cross, Hayfield, Hatfield, Rossington</b></p>	<p><b>Actions</b></p>
<p>NMc and SLC provided overview to the development and purpose of the Local Area Plans – example plans were distributed to the Board for comment. Summary area details as follows:</p> <p><b><u>Armthorpe</u></b></p> <ul style="list-style-type: none"> <li>All Academies</li> <li>732 new houses in planning</li> <li>153 Primary places</li> <li>110 Secondary places</li> <li>Significant movement within the area (Primary)</li> <li>Large loses out of pyramid (secondary)</li> </ul> <p><b><u>Primary</u></b></p> <ul style="list-style-type: none"> <li>Pressure within the Pyramid from 2019/20 based demographics and housing.</li> <li>1 additional FE required.</li> <li>S106 Site identified site and financial contribution.</li> </ul> <p><b><u>Secondary</u></b></p> <ul style="list-style-type: none"> <li>Rebuild based on projected numbers PSBP (Priority school build programme)</li> </ul> <p><b><u>Hall Cross</u></b></p> <ul style="list-style-type: none"> <li>Mix of academies / maintained</li> <li>1170 North of area</li> <li>1742 South of area</li> <li>609 primary places</li> <li>435 secondary places</li> <li>Significant housing across the pyramid North/South Split</li> <li>High levels of EAL (English as additional language)</li> </ul>	<p>LPOS to complete action plan for each area and engage with heads groups to establish priorities.</p> <p>NMc to meet with MO and SEND re coloration of data between services</p> <p>NMc to discuss Housing / Expansion with Dunsville Primary.</p> <p>SLC to meet with JM re School of Concern Process</p>

- High levels of movement into and within area

**Primary**

- Expansion of Atlas Academy/Bessacarr Primary taken place
- South – significant new housing requiring expansion

**Secondary**

- Hall Cross – oversubscription across the Board.
- Discuss the provision of places within the school – PAN
- 55% OCA (Out of Catchment Area)

**Hatfield**

- Mix of academies / maintained
- Significant long term future housing and provision at “Unity/DN7”
- Unity 2100 by 2028/3100 by 2035 (on site now / infrastructure)
- Provision within S106 for significant contributions including land
- Short term – focus Dunsville

**Primary**

- Current excess demand at Kirton Lane and Dunsville
- Significant new housing in Dunsville 97 and 400

**Hayfield**

- Mix of academies / maintained
- Significant issue adjacent to Hayfield Lane 2224 houses.
- Primary places – 462
- Secondary places – 330
- Small developments in villages also have a large impact.

**Primary**

- 1 FE expansion underway.
- Further consideration of future provision in the pyramid.

**Secondary**

- Expansion - significant increase in numbers due to closure of 6th form.
- Out of Catchment area pupils admitted.
- In early discussions - further significant developments planned

**Rossington**

- Mixed provision Academies (except 1 infant) and Infant/Juniors
- 1200 new houses
- 252 Primary places
- 180 secondary places

**Primary**

- Further analysis based on new housing planned in the area.

**Secondary**

- Discussion point with secondary

The Board considered expansion options and impact on new build schools.

Questions were raised regarding coloration of data between School Organisation, Inclusion and SEND

LH requested additional data showing numbers of children, school and developments to enable a measurement of impact on each area and

<p>surrounding borders.</p> <p>All reports will be available on the School Organisation Website.</p>	
<p><b>6. Academies – Current Position (NMc)</b></p>	<p><b>Actions</b></p>
<p>NMc presented an update on the academy conversion programme. There are currently three Academy Orders in process.</p> <p>Carr Lodge Academy and Willow Academy to join new Trusts. Two WCAT Secondary Schools are currently under discussion and a decision will be confirmed in due course (Mexborough &amp; Balby Carr).</p> <p>The following schools will be transferring to Academy Status:  Cannon Popham Church of England Primary and Nursery – 1<sup>st</sup> June 2018  St Oswalds CofE Academy – 1<sup>st</sup> July 2018  Woodlands Primary – TBC</p> <p>54% Doncaster Schools are now Academies</p>	
<p><b>7. Healthy Pupil Capital Funding (HPCF) to LA Maintained Schools</b></p>	<p><b>Actions</b></p>
<p>NMc supplied update to this funding and confirmed HPCF will be considered as part of Conditioning Work</p>	
<p><b>8. Safeguarding and Access Fund (NMc)</b></p> <p><b>a) Revisions to Principles for Approval</b>  <b>b) Additional Information</b></p> <ul style="list-style-type: none"> <li>• Total Allocation to date</li> <li>• Round 3 Applications Received</li> <li>• Applications Approved</li> <li>• Applications for Board discussion</li> </ul> <p><b>c) Full details of Application</b></p>	<p><b>Actions</b></p>
<p>NMc proposed additional principles re Fencing &amp; Site Boundaries to the Board for consideration which reflect school / contractor compliance when making an application – the Board agreed.</p> <p>NMc supplied separate sheet re Total allocation of funding and asked the Board for comment.</p> <p>A summary table of agreed works was provided to the Board for Round 3 Capital Works requests – each application was considered &amp; approved in line with LPOB Principles – the Board agreed to these requests.</p> <p>An additional summary table was supplied to the Board for Round 3 Capital Works requests where initial principles were not met and further discussion was required - the Board considered other applications and decisions were made (recorded separately to the minutes).</p> <p>Questions were raised to the Quality Assurance Process and challenge</p>	<p>NMc and SLC to establish management of Safeguarding &amp; Access Funding within Quality Assurance Process and Commissioning Process</p> <p>NMc and SLC to establish and target schools of concern within next funding rounds</p> <p>SLC to amend criteria of 12% surplus and liaise with Legal Services to amend Grant Agreement</p>

<p>from Commissioning Process</p> <p>LH raised the need for prevention and intervention other than reactive actions for future requests and applications.</p> <p>Questions were raised regarding the funding criteria of 12% surplus and the impact this currently has. The Board agreed to amend the criteria to reflect a 12 month funding claw back statement for schools.</p>	
<b>9. Early Years Education Update (30hrs)</b>	<b>Actions</b>
SLC provided update to the Board that the School Organisation Team are now responsible for 30hrs Childcare provision. Education Returns and Collections Team will also be joining us as part of the Functional Review.	
<b>10. SCAP 2018</b>	<b>Actions</b>
NMc advised SCAP 2018 is in progress (SCAP is an annual collection of school places which take place on a yearly basis).	
<b>11. Asbestos Management Assurance Process</b>	<b>Actions</b>
NMc provided update to the Board - AMAP has two parts for school compliance 1) Relevant Plan in place and 2) Plan regularly updated.	
<b>12. Inclusion Board – Update on areas impacting on Learning Strategy (MO)</b>	<b>Actions</b>
<p>MO provided update and information to the Board regarding Inclusion Board:</p> <p>Attendance review: Currently reviewing the LA code of conduct. Developing network and CPD offer for September.</p> <p>Behaviour review- cabinet have approved 3 year plan. Consultation meetings now being organised with schools. Key themes are building capacity through a single outreach offer. PLC will come back to the LA in September. Plan now in motion for AP and development of SEM provision.</p> <p>SEND- Sufficiency process has completed. Now developing vision overall for three years with key partners using the same methodology as the behaviour review.</p>	
<b>13. Interaction and Communication School</b>	<b>Actions</b>
NMc provided update to the Board regarding current position to this project. Currently under negotiations with DfE - Report to Cabinet next week (w/c 7 <sup>th</sup> May 18).	

<b>14. LOYCP Land Release</b>	<b>Actions</b>
NMc provided update to the Board to the sections of land with Education covenant which are no longer required. Report to be sent to Assets Board confirming the release of these plots of land.	
<b>15. Future Agenda Items</b>	<b>Actions</b>
<p>1) Safeguarding &amp; Access Funding – LH confirmed this item requires more allocated time (&gt;15mins)</p> <p>2) Key Data Reports – LH confirmed this item requires more allocated time (&gt;25mins)</p> <p>The Board requested all agenda items to be sent digitally.</p>	
<p><b>16. Date and Time of next Meeting:</b></p> <p>Wednesday 11<sup>th</sup> July 2018</p> <p>LH confirmed meetings will currently take place on a half termly basis (dates to be confirmed)</p>	<b>Actions</b>